



**BRAMSHAW PARISH COUNCIL
NEW FOREST, HAMPSHIRE**

**MINUTES OF THE MEETING HELD ON TUESDAY,
27th FEBRUARY 2018 AT BRAMSHAW VILLAGE HALL.**

Members Present:

Sally Day – Chairman (**SD**)
Martin Vann - Vice Chairman (**MV**)
Sue Bennison (**SB**)
Mark Medley (**MM**)
David Johnston (**DJ**)
Clerk: Ian Milsom (**IM**)

Others:

HCC Councillor Edward Heron (**EH**)
NFDC Diane Andrews (**DA**)
3 Members of the public

Action

19/18 Apologies for absence

Apologies accepted from Cllrs Watts.

20/18 Declarations of interest

No declarations made.

21/18 Minutes

The minutes of the parish council meeting held on 23rd January 2018 were accepted as a true record of the business conducted with the correction that 2, rather than 1 members of the public were in attendance.

Clerk

Update on items not on the agenda or in councillor reports

- Litter Bins at Nomansland – **IM** informed Council that as instructed he had emailed the Forestry Commission concerning ownership of the bins and had so far received no response. **IM** will chase up.

Clerk

22/18 Reports to be received

NFDC Diane Andrews (DA)

Recently attended meeting of Project Integra, a partnership working to provide an integrated approach to the collection, treatment and disposal of municipal waste in Hampshire. New state-of-the-art SRF facility will help Hampshire divert more waste from landfill. Southampton are trialling mixed plastic banks, which are proving very popular.

DA is a member of the multi-agency New Forest Domestic Abuse Forum.

Domestic abuse is on the increase and can occur in any relationship. Teenagers can suffer domestic abuse in their relationships. Children who witness domestic violence are victims too.

Signed:

Date:

Designation:

Copythorne parish has secured funding of £23,000 for a playground.

HCC Cllr Edward Heron (EH)

EH focused on the cattle grid renewal on the B3079 near to the Cadnam interchange, which has resulted in several issues including damage to grass verges caused by diverted traffic, and drivers attempting to circumvent the barriered lane closures

The cattle grid was pre-cast to minimise the period of the road closure. However, necessary to tarmac join with road surface and current low temperatures may delay planned completion date.

There has been some confusion and concerns regarded the diversion route and the accompanying signage. However, this has been done in accordance with agency protocols and overseen by Highways England. All that can be done, has been done. If overwhelming difference to current situation **EH** may go back to Highways England.

SB requested that the cause/source of standing water at Wittensford be investigated.

Bramshaw Parish Councillors

MM, SB, DJ, SD - Nothing to report

23/18 Public Forum

The members of the public present had a specific interest in agenda item 25/18 i) and did not raise any questions/comment on any other issue.

24/18 National Park Submission Draft Local Plan 2016 – 2036 Consultation

To agree Bramshaw Parish Councils response, if any, to the draft Local Plan

Following a brief discussion, it was proposed that there be no Council response to the draft local plan. **Resolved.**

25/18 Planning

- i) To consider planning applications notified to the Council
See Appendix 1 for details.

Prior to discussion of the above application, the members of the public present, who had expressed an interest in the application, were invited to state their position.

The applicant gave a brief history of his association with the property the reasons for wishing to extend it and why there may have been confusion over what the application is seeking to achieve. There is a separate annex – which is separate for Council tax property. Mix up regarding intention of application which is not for separate dwelling, but an ancillary dwelling application.

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Date:

Designation:

Current application will be withdrawn and a new application, with smaller extension, submitted.

The remaining two members of the public, neighbours of the applicant, provided Council with their views as to why this application should be refused. These focused on the impact of the extension and its scale on their adjoining property, and the impact on the view entering Brook.

Council advised applicant that despite the intention to withdraw the current application, it would consider the application and send its response to NFNPA Planning Department in the normal way.

Ref. No: 18/00050/FULL

2 ROSE COTTAGE, CANTERTON LANE, BROOK SO43 7HF

PROPOSAL: Single storey side extension; detached two bay car port

It was proposed that Council's response to this application be:

THE CAR PORT

Option 5. 'We are happy to accept the decision reached by the National Park Authority's Officers under their delegated powers.'

Clerk

REASONS FOR RECOMMENDATIONS OR COMMENTS / SUGGESTED CONDITIONS

1. Bramshaw Parish Council is not opposed to the granting of permission for a car port, but:
2. Consideration should be given to the ridge height which appears high
3. It is recommended that a condition is imposed relating to the colour of the proposed staining, which should be subject to express agreement. This is to avoid the use of inappropriate coloured stain on an outbuilding in such a sensitive and prominent location.
4. Any existing car port (note reference in application to an existing car port) should be demolished and removed from site before work on the new car port begins.

Resolved unanimously

THE SINGLE STOREY SIDE EXTENSION

Option 2. 'We recommend REFUSAL, for the reasons listed below, but would accept the decision reached by the National Park Authority's Officers under their delegated powers.'

Clerk

REASONS FOR RECOMMENDATIONS OR COMMENTS / SUGGESTED CONDITIONS

1. The proposed extension is too large and not in keeping with the existing house.
2. The proposed extension will distort the appearance of the existing cottage to the detriment of the community.
3. The proposed roof cut out is an unusual and unacceptable device which will detract from the appearance of the house

Signed:

Date:

Designation:

4. The ridge height is too high and introduces the risk of further, possibly unauthorised, development of the roof space.
5. The proposed development would have a damaging impact on the character and appearance of the conservation area.

Resolved on a 3/2 vote

- ii) Land off Harley Lane. To discuss NFNPA Planning response to the Request for Article 4 Direction and to agree next steps.

During discussion, Members formed the view that NFNPPA have missed the point by focusing on the land off Harley Lane which has been the subject of a previous application and enforcement action. Council is referring to the remainder of the surrounding land. It was agreed that the matter be raised at the next NE Quadrant meeting and that **IM** will write to **NFNPA** to clarify the situation.

Clerk

SB will try to establish if the area of land in question is still for sale.

SB

26/18 General Data Protection Regulation (GDPR)

- i) To receive further information

SD referred to the requirement to undertake an information audit and to issue consent forms and privacy notices. **SD** will draft these documents in conjunction with the **IM**.

SD

There was a general discussion about the impact on Council of GDPR, and the need to clarify the situation regarding Members holding individuals' personal data in the course of their duties.

Clerk

SD agreed to contact the previous clerk to ascertain the whereabouts of the old computer and printer to ensure that any personal data has been, or can be, removed from the hard drive.

SD

27/18 Finance, Policy & Administration

- i) To approve cheque payments. The payments detailed at Appendix 2 were approved.
- ii) Annual review of Bramshaw Parish Council's Standing Orders, Financial Regulations and Asset Register OK.

It was proposed that Standing Orders and Financial Regulations should remain in their current format. **Resolved.**

SD drew attention to the section of the Financial Regulations dealing with budgetary information, and the requirement for quarterly income and expenditure reports to be presented at meetings of the Parish Council and asked that this be minuted.

Clerk

Signed:

Date:

Designation:

It was proposed that the Asset Register be approved, subject to the removal of the computer purchased in 2007, and the printer purchased in 2006; and the addition of the laptop and printer purchased in 2017.

Clerk

Resolved.

28/18 Traffic Calming

To receive update and to decide further action required.

MV advised that Hampshire County Council (HCC) has informed that the design is pretty much complete, but they still need to consult their Asset Management team and commission a further Road Safety Audit.

HCC also in discussion with the National Park Authority regarding the design of village gateway signs. HCC advise that the installation of the village gateways may require permission from the Verderers and Natural England. If this is the case, it may be a good idea to get them delivered as a separate element to avoid delays to the main scheme.

Apart from the extension of the lining arrangements to include Brook, the scheme hasn't changed much since the last design. However, HCC would ideally like to wait until they have all the comments back, and incorporate them in the design if required, before presenting the final proposal to the Parish Council and the public to ensure that what is being proposed can be delivered. If so, the work should go ahead in May/June when the weather is hopefully warmer and drier.

There was an exchange of views regarding the need to consult further with residents about the final proposals. It was agreed that HCC be approached to deliver a presentation of the final proposals prior to the commencement of the Council meeting on 27th March 2018. Details to be circulated in Bramshaw Telegraph if agreed to.

Clerk

29/18 Fritham Broadband

To receive an update on BT's response to written representation.

MV advised that Council's letter to British Telecom Chief Executive, copied to Dr Julian Lewis MP, had been referred 'up the line' for investigation. BT subsequently requested more information and, in the interests of expedience, **MV** provided this in the form of a summary of the background and history of attempts to work with Openreach to explore solutions to superfast broadband provision to Fritham.

In a further response, BT are proposing a tri-partite meeting, which was the outcome wanted.

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Date:

Designation:

30/18 NFDC Household Recycling Literature

To discussion availability of the literature and its circulation to Bramshaw parishioners

SB approached NFDC about availability. NFDC informed that it produced only a small print run due to cost of printing and distribution, and that these were aimed exclusively at new residents in areas performing poorly in terms of recycling.

31/18 HCC Councillors Community Funding

Following a short discussion, it was agreed that in the absence of any identified projects, Council would not be applying to this funding programme.

32/18 Annual Parish Assembly – Wednesday 16th May at Valetta Barn

Consideration of format and Agenda

It was agreed that this item be carried forward to the March 2018 meeting and should appear at the top of the agenda. **Clerk**

33/18 Lengthsman Scheme

To agree any works required.

Clean the village identity sign 'Bramshaw' between Furzley crossroads and Bramshaw on the C17 **Clerk**

Clean Telephone box at Fritham

Dig out ditch at the Bramble Hill Hotel drive

34/18 Council meeting on Tuesday, 24 April 2017

To discuss rescheduling.

Carried forward to the March 2018 meeting. **Clerk**

35/18 Date of next meeting and items for the agenda

Tuesday 27th March 2018 in the Community Room, Village Hall, commencing at 7.30pm.

Meeting closed at 9.20

Signed:

Date:

Designation:

Appendix 1

PLANNING**CURRENT APPLICATIONS****Ref. No:** 18/00050/FULL

2 ROSE COTTAGE, CANTERTON LANE, BROOK SO43 7HF

PROPOSAL: Single storey side extension; detached two bay carport

PREVIOUS APPLICATIONS**Ref. No:** 17/01040

BLENMANS HOUSE, FURZLEY COMMON ROAD, BRAMSHAW, LYNDHURST, SO43 7JH

Proposal: Replacement rooflight; alterations to gable window

Decision: Grant Subject to Conditions

Ref. No: 17/01041

BLENMANS HOUSE, FURZLEY COMMON ROAD, BRAMSHAW, LYNDHURST, SO43 7JH

Proposal: Replacement rooflight; alterations to gable window; internal alterations (Application for Listed Building Consent)

Decision: Grant Subject to Conditions

Appendix 2

CHEQUE PAYMENTS FOR APPROVAL

Cheque No.	Payee	Reason	Amount
000815	Ian Milsom	Salary for period 8 January – 4 March 2018	£574.56
000816	HMRC	PAYE for period 8 January – 4 March 2018	£143.60

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Signed:

Date:

Designation: