



Bramshaw Parish Council New Forest Hampshire

Minutes of the Ordinary Meeting of Bramshaw Parish Council held on Tuesday 28 April 2020 at 7:30pm Held by video conference *(in order to protect the health and safety of councillors and members of the public during the COVID-19 'Stay at Home' government directive)*

Present:-

Councillors: Sally Day – Chair (SD), Jenny Watts (JW), Sue Bennison (SB), Graham Spiller (GS), Martin Vann (MV), Mark Medley (MM), Cllr Diane Andrews NFDC (DA), and Cllr Edward Heron HCC (EH).

Melanie Camilleri – Clerk/RFO (MC).

25/20 Apologies for Absence: Kay Harrison (KH)

26/20 Public Forum: No members of the public requested to address the Parish Council by written statement or in person via the video conference

27/20 Declarations of interest: None

28/20 Minutes

- The Minutes of the Ordinary Parish Council meeting held on Tuesday 25 February 2020 were approved and signed
- The Minutes of the Extraordinary General Meeting of the Parish Council held on Tuesday 03 April 2020 were approved and signed

29/20 Planning

20/00137 and 20/00138 (Listed Building consent). Warrens, Bramshaw, Lyndhurst
Proposal: Reconstruction of outbuilding, alterations to existing raised terrace, new paved terrace, remove 1 chimney, roof alteration and new window

Decision: SD proposed, seconded by JW and resolved by a majority

1. We recommend PERMISSION, for the reasons listed below but would accept the decision reached by the National Park Authority's Officers under their delegated powers.

Reasons: Improvement to the building. No disturbance to anyone else.

20/00158. Honeysuckle Cottage, Furzley Common Road, Bramshaw, Lyndhurst

Proposal: Greenhouse

Decision: SD proposed, seconded by MV and resolved by a majority

3. We recommend PERMISSION, for the reasons listed below

Reasons: An amenity which is not out of character and not visible from the road.

20/00224. Bells Cottage, Lyndhurst Road, Bramshaw, SO43 7JF

Proposal: One and two storey extensions, porch, render, alterations to fenestration with Juliette balcony

Decision: SD proposed, seconded by MV and resolved by a majority

1. We recommend PERMISSION, for the reasons listed below but would accept the decision reached by the National Park Authority's Officers under their delegated powers.

Reasons: Improvement to the building. Agricultural workers have the right to live in amenities of an acceptable standard.

30/20

Finance:

- i) SD proposed, seconded by MM and resolved unanimously that the end of year accounts 2019/20 were approved
- ii) SD proposed, seconded by JW and resolved unanimously that the Grant application for Churchyard maintenance was approved
- iii) SD proposed, seconded by MV and resolved unanimously that all cheques were approved and signed
- iv) Parish Council insurance renewal wef 1 June: it was agreed that SD and MC review and establish correct level of insurance cover required against assets, and report back with a recommendation at the next PC meeting 26 May.
- v) Noticeboard repairs: Two companies invited to quote. Only one quote received (and not tailored to each noticeboard). Unanimously agreed that:-
 - a. MV will engage a local carpenter to ascertain repair specification for each individual Noticeboard and invite a quote.
 - b. First company will be invited to revise their quote based upon these specifications.

Bank balances

Current Account (as at 1 April 2020): £9,577.72

Business Reserve (as at 1 April 2020): £0.60

Payee	Detail	Amount £	Method
M Camilleri	Salary + office expenses	465.83	Standing Order
M Camilleri	Production of BPC COVID-19 Newsletter incl stationary (A4 paper and stamps)	183.59	856
Bramshaw Church	\$137 Grant Churchyard Maintenance	250.00	857
Sue Bennison	Stationary (envelopes) for BPC COVID-19 Newsletter	6.90	858
Total debit		£906.32	

31/20

Councillor's Reports

EH: *Hantshelp4vulnerable 0333 370 4000* is Hampshire's Coronavirus Helpline, (run by HCC and delivered by NFDC) providing help to the most vulnerable including those under the Government shielding measures who currently have no family or friends to support them.

DA: Circulated a comprehensive update in advance of this PC Meeting. Key extracts:-

- ***Hantshelp4vulnerable*** data: 640 referrals, 307 food deliveries (equivalent to 58 weekly deliveries).
- NFDC has been allocated funding to support Shielding Hub and Foodbanks of £25,000.
- Subject to government guidelines on 7 May, Appletree Court may reopen its Customer Service function provided it can observe social distancing measures and that it doesn't make matters worse. If all goes well, this will be rolled-out to Lymington and New Milton.

SD: None

MM: None

SB: None

GS: None

JW: Wished to express her thanks to Evie Garcia who has been a great asset to the community since the lockdown. Evie has delivered groceries/papers on a daily basis, as well as support councillors with the distribution of the BPC COVID-19 Newsletter.

MV:

○ **Fritham Broadband**

Forestry England have confirmed that they would have no objections 'in principle' to the concept of mole-ploughing fibre cable around the perimeter of the Forest Golf Course, and up between enclosures to Fritham (the Green Co proposal, which is about a quarter of the cost of BT's proposed route). A representative of Forestry England also presented our case to the Verderer's Court with a similar result – the Verderers are supportive 'in principle', subject to all the usual formalities. The next step will be to approach Natural England in a similar 'pre-application' manner, when conditions allow.

○ **Bridge/road between Furzley and Canada Common** – see 32/20 i) below

32/20

Correspondence/AOB

i) Hazardous condition of track between Furzley and Canada:

- MV inspected the bridge and the track: The concrete structure of the bridge itself seems to be robust and undamaged. The guardrail on one side is heavily damaged and is detached from the bridge. There are sizeable potholes either side of the bridge and in the stretch continuing towards Canada Common.
- MC wrote to NT who have replied saying they will establish ownership of bridge/track with their legal team, however, there may be delays during lockdown.
- Unanimously agreed that MC will acknowledge NT's email and keep the member of the public (who reported the matter) informed of the situation.

ii) Changes to timescales of internal audit and AGAR in light of COVID-19: MC reported internal audit date moved back to 30/7, but AGAR deadline set by PKF Littlejohn is 31/7. Agreed that MC request an earlier date from the internal auditor so as to sign and Minute approval to the AGAR at the PC meeting 28/7. Public Rights inspection period to commence 1/9 at latest.

iii) Annual Meeting of the Parish Council (AGM) in light of COVID-19, may now be held by video conference or even postpone until May 2021. It was unanimously agreed that the BPC's AGM will be postponed until May 2021. SD agreed to continue as Chair and MV agreed to continue as Vice-chair.

33/20

The next Parish Council Meeting for Bramshaw Parish Council will be held on Tuesday 26 May 2020 at 7:30pm by video conference

Being no further business, SD closed the meeting at 8:30pm.

DRAFT MINUTES TO BE SIGNED AT THE NEXT MEETING OF THE PARISH