



# BRAMSHAW PARISH COUNCIL NEW FOREST HAMPSHIRE

## MINUTES OF MEETING HELD ON TUESDAY 28<sup>th</sup> JULY 2015, AT BRAMSHAW VILLAGE HALL.

### Members Present:

Denis Shaughnessy (DS) Chair  
Sue Bennison (SB) VChair  
Ian Davis (ID)  
Kay Harrison (KH)  
David Johnston (JD)  
Jenny Watts (JW)

### Others:-

4 members of the public  
  
Diane Andrews

Jane Mullan (Clerk)

### 082.15 **Apologies** – to agree any absences of councillors.

Apologies were received and accepted from HCC Cllr Edward Heron – attending Ellingham and Harbridge Parish Council meeting.

### 083.15 **Disclosures of interest.**

There were no disclosures of interest.

### 084.15 **Minutes** – It was agreed that the minutes were a true record of the meeting held on 23 June 2015; they were signed by Denis Shaughnessy.

### 085.15 **Matters arising** from the minutes of 23 June 2015 ongoing actions to report not otherwise on the Agenda – information only. There were no matters arising.

### 086.15 **Reports to be received**

#### i) Cll Diane Andrews

Cllr Andrews is no longer a member of the NFDC Audit Committee and Environmental Panel, but is now chairman of the Planning Development Control Committee. David Yates, the Chief Executive of the NFDC is retiring in October. The Forestry Commission is considering whether to put 'dog bins' in key car parks and dog walking spots to stop dog bags being hung on trees.

#### ii) Councillor's reports

Sue Bennison attended the New Forest Association of Local Councils' AGM and meeting on 13 July 2015. Points raised at the meeting included the rebuilding of the Spur Road, light pollution, NPA Planning training, policing and the lack of funding and the 2016 Annual Conference for Local Councils – the shaping of Hampshire. The Police and Crime Commissioner for Hampshire is to attend the October meeting of NFALC, so we have been asked to put forward any relevant questions on policing.

David Johnston (with Kay Harrison) attended the planning training put on by Hampshire Association of Local Councils, and hosted by Wellow Parish Council; he felt the training was poorly presented, although the content was good.

Kay Harrison –raised concern over the possibility of an encroachment on to the Forest with the new fence across the frontage on the small parcel of land next to Honeysuckle Cottage.

Jenny Watts - advised that she had collected the defibrillator, and had arranged for it to be put up at the Village Hall.

087.15 **Public Forum** An opportunity for the public to make known the council any issues of concern, or to make comment on items on the Agenda including Planning Applications.

**4 members of the public were present.**

**Topics discussed were:**

**Rosary Garage** – DS read aloud a letter from the former owners of the garage who objected to actions taken by the PC in relation to the planning status of the garage. The objections were echoed by Nigel Frost. DS explained the reasons for the PCs actions. Councillors regretted the upset caused to the former owners of the garage. It was agreed that DS should reply to the letter to explain the PC's actions and pass on the PC's regrets for any upset.

**Ragwort** – Roger Slowey expressed his concern over the ragwort in the village and particularly at the M27 junction (which is outside the Parish). Cllr Diane Andrews reported that Minstead had an annual ragwort pulling day which generally cleared the parish of most of it.

Action: Clerk to write to Rob Millar at HCC asking for the County Council to deal with the problem..

**Traffic Calming** - Jill Couchman, Jessica and Roger Slowey and Nigel Frost asked for an update. DS summarised that: most parishioners who attended the open day agreed that some form of calming was needed; the County Council was due to report later in the year whether 'average speed cameras' might be the appropriate solution.

Roger Slowey suggested that CCTV cameras recording the movements of vehicles through the village would help to identify suspects in the hit-and-run accidents that regularly kill or injure animals on the roads. He had heard there was a CCTV camera overlooking the road near the village shop.

Action: Clerk to write to Cllr E Heron re: CCTV cameras.

Clerk to find out about camera near the village shop.

**Neighbourhood watch** – Jill Couchman asked whether a Neighbourhood Watch should be re-introduced in the Parish.

Action: Clerk to research this and have as an Agenda item at August meeting.

088.15 **Planning**

i) **Planning applications for comment:**

No applications.

ii) **Planning decisions to note:**

No new decisions to note.

iii) **Tree applications for comment:**

No new applications.

vi) **Tree application decisions.** –

**CONS 15/0470** Wych Green Cottage, SO43 7JF

Proposal: Reduce two larch trees by 50%. Granted by NFNPA tree team..

**CONS 15/0471** Brook Green Cottage, SO43 7JB

**Proposal:** Prune 1 Oak, 1 Horse Chestnut, 2 x Maple & 1 x Prunus. Fell 1 x Cherry.  
Granted by NFNPA tree team.

- v) **Enforcement as per NF NPA's website (13/05/2015) - Parish Enforcement**  
**QU/14/0213:** WICKSMOOR FARMHOUSE, PENN COMMON ROAD, BRAMSHAW, LYNDHURST, SO43 7JL  
Description: Without planning permission the erection of a wooden playhouse structure  
Case Status: Retrospective Application Refused. Priority: Enforcement notice issued.

**089.15 Finance and policy**

- i) Payments approved for payment and signed by Sue Bennison and Ian Davies: –
- |    |                                 |        |         |
|----|---------------------------------|--------|---------|
| a) | Jane Mullan                     | 000740 | £262.50 |
| b) | Wellow Parish Council(Training) | 000741 | £77.15  |
- ii) Financial Report.
- |              |          |
|--------------|----------|
| Income:      | £3111.32 |
| Expenditure: | £2428.86 |
| Balance:     | £9717.91 |

Bank statement and reconciliation signed by Ds as indicated as a requirement by internal auditor.

**090.15 Co-option of Councillor – current position.**

No further progress made – clerk to re-advertise.

Action: Clerk to continue advertising in Forest Views, Horizon and Bramshaw Telegraph.

**091.15 Consideration of David Johnston's proposals to:**

1. To agree that each councillor be provided with a copy of the National Training Strategy publication "The Good Councillor's Guide (4th Edition)". –  
Action: Agreed and copies provided by JW at meeting.
2. To review the standing agenda items and in particular whether to discontinue the use as agenda item of "matters arising" and the practice of considering matters under "any other business".  
Action: Agreed to dispense with Matters Arising and cover progress reports under reports received. Current Agenda set up does not have Any Other Business.
3. To review the Regulatory Documents as published on the BPC website (ie standing orders, financial regulations, financial risk, grant policy, freedom of information ...).  
The Council resolved to accept David Johnston's offer to undertake this work in conjunction with the clerk. Proposed by DJ and Seconded by DS.  
Action: Clerk to email DJ the current versions of the documents for him to review and amend as appropriate – they will then be brought to the meeting for approval before putting back on website.
4. To consider a process to identify the short and long term objectives of the BPC and the implementation of measures necessary to achieve those objectives.  
Proposal put forward by DJ that:  
(a) That the Council acknowledges the desirability of identifying the objectives of the BPC in

the short term (within 12 months) and the long term (within the term of the Council or longer), sets time aside at our scheduled August or September meeting to consider these and invites proposals from each councillor.

(b) that one councillor be nominated to receive and co-ordinate responses from councillors and to prepare a paper setting out the proposals before the meeting at which they will be considered.

Proposal seconded by DS.

Action: All councillors to send 2 objectives to DS before next meeting – he will collate and bring paper to next meeting for further discussion.

092.15 **Review of division of boundaries for HCC by Local Government Boundary Commission England (LGBCE)** – consideration of response following Cllr Edward Heron’s presentation at meeting in June 2015 and email dated 15 July 2015.

It was resolved that DS would write to Edward Heron confirming the PC’s support for his request.

093.15 **Consideration of request from Tim Hall** to help find a suitable location for a memorial plaque to AleenCust (Britain’s first woman vet). JW explained how AleenCust had lived at Dazel for 10 years. Ideas were put forward about a seat at Dazel, a sculpture in the churchyard, seat at Stock’s Cross.  
Action: JW taking lead on this and will correspond with Tim Hall further.

094.15 **Lengthsman Scheme** – clerk to provide update on current list and moving forward including Bramshaw’s match funding contribution and clerk’s additional hours overseeing this work. List of jobs now about 85% complete. It was agreed that:the Clerk should be paid to oversee the work of the lengthsman to ensure that their time was spent most effectively; the PC will to pay the ‘match’ funding on request to Copythorne PC (the lead PC on the lengthsman scheme)  
Action – Clerk to monitor on next visit.

094.15 **Consideration of items for next meeting.**  
Councillor’s responsibilities.  
Neighbourhood watch.  
Clerk’s salary.

095.15 **Confirmation of date of next 3 Parish Council meeting.**  
25<sup>th</sup> August 2015; 22<sup>nd</sup> September 2015; 27<sup>th</sup> October 2015.

Meeting closed 9.30 pm

Signed:.....

Date: .....