

**BRAMSHAW PARISH COUNCIL
NEW FOREST, HAMPSHIRE**

**MINUTES OF THE MEETING HELD ON TUESDAY,
24th April 2018 AT BRAMSHAW VILLAGE HALL**

Members Present:

Martin Vann - Vice Chairman (**MV**)
Jenny Watts (**JW**)
David Johnston (**DJ**)
Sue Bennison (**SB**)
Kay Harrison (**KH**)
Mark Medley (**MM**)

Others:

None

48/18 Apologies for absence

Apologies received from Cllr Day and Parish Clerk Milsom, and accepted

Apologies also received from NFDC Cllr Diane Andrews.

49/18 Declarations of interest

No declarations made.

50/18 Minutes

It was proposed that the minutes of the parish council meeting held on 27th March 2018 be accepted as a true record of the business conducted.

Resolved.

Update on items not on the agenda or in councillor reports

- Litter Bins at Nomansland
Removal or replacement at Council cost were discussed as options, but until we can confirm who owns the current bins we cannot proceed. The Clerk has been requested to write again to the NFDC. **Clerk**
- Asset Register
To be amended to add the bench at Stock's Cross, and a share in the Speedwatch equipment, and to remove the bench at the Royal Oak **Clerk**
- Insurance
Underwriters to be advised of updated asset register **Clerk**
- Notice Boards at Village Shop
Potential relocation to the front of the shop to be deferred until the condition of the frontage has been resolved
- Shop Frontage

DJ and **MV** confirmed that under the terms of the license issued by the Forestry Commission, the Landlord is responsible for maintenance of the tarmac and gravel areas, both of which are in poor repair. We will review the status at the next meeting, in the hope that action is taken in the interim

- Gate at the entrance to the Forestry Commission Car Park (Roundhill)
The letter drafted by **JW** requesting that pedestrian access alongside the gate be created, and that consideration be given to the needs of turning service vehicles, was approved to be sent
- Fritham Broadband
MV advised that of the 66 residents who initially expressed interest, 34 have responded regarding their willingness to contribute to a community funded project. Out of these replies, 14 were unwilling to pay anything, and the total from the remainder amounts to around £45,000, which is substantial and much appreciated, but far short of what would be required to proceed with BT.
A company called Voneus has been contacted and is evaluating the viability of an alternative technical solution based on a Wi-Fi daisy chain.
- Traffic Calming
We have confirmed to HCC that we wish them to proceed with the plan presented at the last meeting. We have asked about the feasibility of extending the white lines at the road edges westward from the Stock's Cross intersection, provided that this does not delay implementation of the main scheme.
- Gorse Burning
A letter to the National Trust will be sent, expressing concern about the management of an incident on Penn Common

Clerk

MM

51/18

Reports to be received

Bramshaw Parish Councillor reports:

JW

- The official opening of the Bramshaw Village Hall kitchen took place on 23 April 2018. Approximately 30 people attended – a successful event.
- On 19 May 2018, Bramshaw Trust Management Committee have arranged a public showing of the Royal Wedding at the village hall from 10.00am onwards. Cost £5 per adult, children under 10 free, to include lunch. Councillors were asked to help promote this event.

MM

- Recommended that Councillors set up new email accounts to be used exclusively for Council business, with a format of cllr.surname@outlook.com, where 'surname' is the name of the

individual. This will enhance our ability to comply with the requirements of GDPR. This recommendation was approved and **MM** will send instructions to all Councillors explaining how to set up a new email account

MM

SB

- **SB** drew Councillors attention to the reports she had circulated after her attendance to the Consultative Panel on 19th April and the Equine Forum on 23rd April
- Mr Riding has written on behalf of Marico, thanking the Council for their actions in support of the recently granted planning application, and offering a donation towards a local cause. The Council resolved to send a letter of thanks and to revert when a suitable cause becomes apparent
- **SB** proposed that we publicise the siting of the defibrillators on the Council website – at the Village Hall and The Bell (Golf Club)
- **HCC** have cleaned the signs near Wittensford advising of animal casualties. **MV** requested that they remove the rusty 'A' frame and sand bags from the green at the junction of Roger Penney way with the B3078, and **DJ** requested that the 'Ice Warning' signs either side of the ford on the lane to the Rufus Stone also be removed. **SB** will contact the Highways Depts

Clerk

Clerk

SB

DJ

- New arrangements should be considered for the collection of Council mail to once new Clerk is appointed

KH

- Nothing to report

MV

- Advised that we have two candidates for the Parish Clerk role, who will be interviewed on May 2nd. Requested that the Council grant **MV** and **SD** authority to appoint either of the candidates, should they prove suitable. This proposal was unanimously approved

**SD
and
MV**

52/18	Public Forum There were no members of the public present	
53/18	Annual Parish Assembly The agenda for the 2018 meeting detailed at Appendix 3 was confirmed. The facilities for refreshments at Valetta Barn need to be reviewed, and if necessary additional items can be loaned from the Bramshaw Village Hall. SB, MV and KH gave their apologies for the Assembly. MV confirmed that Nigel Gardner will make a brief update on the Fritham Broadband agenda item.	SD/JW
54/18	Planning Council considered the planning applications listed at Appendix 1. The responses detailed at Appendix 1 were properly proposed and resolved .	Clerk
55/18	Finance, Policy & Administration i) It was proposed that the payments detailed at Appendix 2 be approved. Resolved . ii) To receive Financial report to 31 March 2018 Adjourned until the next meeting. Adjourned iii) Fritham Broadband. MV advised that up to £8,000 assistance might be sought through the HCC County Councillor Grants scheme, with the next annual cycle starting in June, and that the Parish Council itself might also consider supporting the community financially – but we should adjourn that discussion until we know which, if any, technical solution will be pursued. Adjourned iv) General Data Protection Regulation (GDPR) – It was agreed to implement separate emails for Council business, as reported under Item 51/18 v) Communications Protocol – The latest draft was discussed and the rationale for implementing the protocol was clarified. Some helpful suggestions for improvement were offered and a revised draft will be considered at the next meeting.	SD & Clerk MV
56/18	Speedwatch Camera a. SB advised that the total value was £1,000 of which the Parish Council has a one-third interest. Clerk to add this to Register b. Councillors agreed that our interest in the equipment should be insured and that the Clerk should advise the Underwriters of this addition c. The methodology for deploying the Speedwatch camera was discussed, and it was agreed that SB would circulate the information she has from when the system was introduced and used previously	Clerk Clerk SB
57/18	Council Website and Bramshaw Telegraph	

MV advised that the appearance and structure of the website is much improved, and the Clerk should be congratulated. **SB** expressed concern that the information of most relevance to the local community, such as Film Club or Horticultural Society, was difficult to find.

DJ advised that Minstead sends a succinct email every Sunday with bullet points of relevant information – however this is the initiative of an individual, not a Council sponsored activity.

MM will review the structure of the website and re-order the priority of content. **MM**

58/18 Review of Councillors Areas of Responsibility

Adjourned until the next meeting, which will be preceded by the Annual General Meeting where election of Councillors will take place

59/18 Date of next meeting

Tuesday 22nd May 2018 in the Community Room, Village Hall. The Annual General Meeting will commence at 19.00, followed by the regular Council meeting commencing at 19.30.

The meeting closed at 21.40

Appendix 1/1

PLANNING

CURRENT APPLICATIONS

Ref. No: 18/00189

26 Canterton Lane, Brook

Proposal: Variation of planning permission to site gas cylinders in compliance with Building Control constraints

Council recommends PERMISSION, but will accept the decision of the Planning Officer, for the reason listed below:

We have no objection to the solution adopted by the Applicant to the problem arising from Building Control requirements.

Appendix 1/2

Ref.No: 18/00239

Bell Inn & Bramshaw Golf Club, Lyndhurst Road, Brook

Proposal: Allow siting of 6 storage containers for a further temporary period of 12 months

Council recommends PERMISSION, but will accept the decision of the Planning Officer, for the reason listed below:

The application is appropriate and justified.

Appendix 1/3

Ref.No: 18/00170

Linhay Farm, Harley Lane, Bramshaw

Proposal: Conservatory, Manege

The Council recommends REFUSAL of the Conservatory and PERMISSION for the manege, for the reasons listed below:

The addition of the conservatory is in breach of DP11.

The proposed manege is an appropriate development in the area and there are no reasonable grounds to oppose the application.

Appendix 2

CHEQUE PAYMENTS FOR APPROVAL

Cheque No.	Payee	Amount	Reason
000819	HALC	£268.00	HALC Affiliation Fees 2018/19
000820	HALC	£96.00	GDPR Training x 2

Appendix 3

**Annual Parish Assembly
16th (Wednesday) May - At Valetta Barn, Fritham**

Draft Agenda

1. Apologies for Absence
2. 2017 meeting notes and matters arising.
3. Chairman's report.
4. Summary of finances.
5. Report by Hampshire County Councillor Mr E Heron.
6. Report by New Forest District Councillor Mrs D Andrews.
7. Police report by PCSO Richard Williams.
8. Presentation by the National Trust.
9. Fritham broadband update.
10. Plans for the coming year.
11. Other parish matters.