



# Bramshaw Parish Council

## New Forest Hampshire

### Minutes of the Ordinary Meeting of the Parish Council held on 24 October 2018 at 7:30pm in the Community Room of Bramshaw Village Hall

Present: Councillors: Sally Day – Chair (SD), Sue Bennison (SB), Mark Medley (MM), Cllr Diane Andrews (DA), and Melanie Camilleri – Clerk (MC), and 4 members of the public.

#### 144/18 Apologies for Absence

Martin Vann (MV) – Vice-chair, Jenny Watts (JW), Kay Harrison (KH), and Cllr Edward Heron (EH).

SD reported that DJ is absent as he's tendered his resignation. The councillors agreed to seek a replacement, and requested MC to place a notice in the Bramshaw Telegraph (November edition), inviting interested candidates to apply (for consideration at the 27 November meeting).

#### 145/18 Declarations of interest

None

#### 146/18 Minutes

The minutes of the Parish Council Meeting held on the 25 September 2018 were approved and signed. There were no matters arising.

#### 147/18 Public Forum

#### 148/18 Councillors' Reports

**SD:** See 151/18. SD also reported that Cllr. Jenny Watts has agreed to represent the Council at the Remembrance Day service at St Peter's church.

**SB:** See 151/18

**MM:** None

**Cllr DA:** Reported that on 12 Nov, she'll be attending both the Conference and the Remembrance Service (war veterans have been invited to this Service).

#### 149/18 Planning – led by SB

##### i) 18/00730

Site: Ivy Cottage, Furzley Lane, Bramshaw, SO43 7JJ

Proposal: Single storey side and rear extension (resubmission of 18/00543)

The councillors voted: unanimously for option 1: we recommend PERMISSION, for the reasons listed below, but would accept the decision reached by the National Park

Authority's Officers under their delegated powers:-

- Noted the area now falls within 100 square metres (small dwelling policy), which the councillors like to encourage
- Substantial improvement
- In keeping with appearance of the building, as well as other buildings in the area

##### ii) 18/00671

Site: Marsh Farm, Penn Common Road, Bramshaw, SO43 7JN.

Proposal: Replacement dwelling; demolition of existing dwelling

The councillors voted: unanimously for option 1: we recommend PERMISSION, for the reasons listed below, but would accept the decision reached by the National Park Authority's Officers under their delegated powers:-

- Small dwelling under 100 square metres (falls within policy)
- Clear improvement to the existing house, which adds to the appearance and quality of the area

iii) **18/00772**

Site: Wooldridge. The Hallow, Brook Hill, Lymington, SO41 5RQ

Proposal: Use of barn for the storage of livestock and hay

The councillors voted: unanimously for option 1: we recommend PERMISSION, for the reasons listed below, but would accept the decision reached by the National Park Authority's Officers under their delegated powers:-

- Reasonable given the environmental officer has no objection

iv) **CONS/18/0988**

Proposal: Fell 1 x Spruce tree, Fell 1 x Beech tree, Fell 1 x Willow tree, Fell 1 x Group of Spruce trees, Fell 1 x Group of Beech trees

Site: Branksome, Penn Common Road, Bramshaw, Lyndhurst, SO43 7JL

- The councillors have no objection to the proposal, and so no comment is required

v) **CONS/18/0990**

Proposal: Prune 1 x Prunus tree, Fell 2x Apple tree, Prune 2 x Apple trees (exempt works), Fell 1x Eucalyptus tree, Coppice 1 x Goat Willow tree. Fell 1 x Pear tree

Site: Wicksmoor Farmhouse, Penn Common Road, Bramshaw, Lyndhurst, SO43 7JL

- The councillors have no objection to the proposal, and so no comment is required

#### **150/18 Litter Bins at Nomansland**

SB reported that the bins are in place, and that an invoice will be with MC shortly

#### **151/18 NFALC**

SD and SB, who attended the meeting, had the following points of importance to report, and requested that MC add this information to November's Bramshaw Telegraph

- Arson Attacks: To report anything that looks like an attempt to start a fire please ring 101. Early intervention may stop forest fire such as we have seen this summer.
- Modern Day Slavery: If you become aware of anything that you believe could fall into this category, please use Tel: 0800 0121700 to make an initial report.

SD will attend their next meeting 17 Jan 2019

#### **152/18 Transparency Code 2015**

MC produced a report on how well the Parish Council comply with the Transparency Code. Recommendations made in the report were discussed and approved.

The list of assets will be reviewed (e.g. add new Litter bins) and updated at the Jan 2019 PC meeting.

#### **153/18 CiLCA training**

On behalf of the Parish Council, SD signed MC's Learning Agreement

#### **154/18 Lengthsman Scheme/Telephone Box**

- i) KH to report back at the November meeting on the tidiness of all telephone boxes, as part of her Lengthsman Scheme update.
- ii) Telephone box repair: SB agreed to approach David Sherman for a quote, and report back at the November meeting.

**155/18 Bramshaw Telegraph**

MC produced a draft November edition for councillors' consideration, which was approved. It was agreed that content will appear in the main body of emails (not as an attachment).

**156/18 Finance & Cheques**

- i) Cheques signed by SB will now be passed to MV, as the 2<sup>nd</sup> signatory.
- ii) Councillors considered and approved the request from New Forest Disability for a £50 grant (using their powers under S137). The cheque was raised and signed (see i above). This payment will be shown in the November Schedule of Accounts. The councillors requested MC make reference to this payment in the Bramshaw Telegraph November edition
- iii) Councillors agreed to award a £20 grant (using their powers under S137), to the British Legion in lieu of buying a wreath for the Remembrance Service.
- iv) The Schedule of Accounts dated 23 October 2018 were agreed and authorised. Details below.
- v) MC reported on actual and projected spend for the period 2018/19, in comparison to the approved budget for the same period. MC also presented a draft budget for the period 2019/20 for Councillors' consideration and input. This budget (and Precept) will be fully considered and approved at the November meeting

**Bank balances**

Main Account (as at 01.10.18): £14,513.08

**Main Account**

Payee	Detail	Amount £	Cheque No.
SLCC	CiLCA Portfolio training	468.00	000832
West Tytherley & Frenchmoor Parish Council	Half day Intro to CiLCA training (cost £48 - 50% shared cost)	24.00	000831
M Camilleri	Stationery (stamps)	8.04	000833
M Camilleri	Salary for Sept - paid by Standing Order	425.93	Standing Order
Total debit		£925.97	

Receipts	Detail	Amount £	Deposit Ref.
NFDC	Precept 2 <sup>nd</sup> instalment	£3,500.00	
Total credit		£3,500.00	

**157/18 Items for the next agenda**

- i) Approval of budget and precept for 2019/20
- ii) Update from MV on Traffic calming
- iii) Update from SB on quote for telephone box repair
- iv) Update from MC on alternative auditors in the region. Councillors to consider selecting one for the 2019 internal audit
- v) Update from MM regarding selection of dedicated email addresses for clerk and councillors, to comply with GDPR

**158/18** Being no further business, SD closed the meeting at 9:37pm

Agreed the next meeting will be held on **Tuesday 27 November 2018 at 7.30pm** in the Community Room at Bramshaw Village Hall.