



## BRAMSHAW PARISH COUNCIL NEW FOREST HAMPSHIRE

**TUESDAY 28<sup>th</sup> June 2016**

### **TO THE PRESS AND PUBLIC**

You are invited to attend a meeting of Bramshaw Parish Council to be held in the Community Room of Bramshaw Village Hall on Tuesday 28th June 2016 at 7.30 pm.

077.16 **Apologies for Absence** - to agree any absences of councillors.

078.16 **Disclosures of interest.**

079.16 **Minutes** – to agree the minutes of 24<sup>th</sup> May 2016 as a true record.

### 080.16 **Reports to be received**

- i) HCC Cllr Edward Heron
- ii) NFDC Cllr Diane Andrews
- iii) Councillors' reports.

081.16 **Public Forum** An opportunity for the public to make known the council any issues of concern, or to make comment on items on the Agenda including Planning Applications.

082.16 **Planning – see Appendix 1 i) –v) for more details.**

### 083.16 **Finance and policy**

- i) Payments for authorisation – at Appendix 2 .
- ii) Financial Report.
- iii) Reviewing, updating and approving mandate for bank signatories.
- iv) Consideration of grant application for contribution to Queen's 90<sup>th</sup> Birthday Party Tea at Village Hall.

### 084.16 **To review the following:**

- Assets of the Parish Council.
- Review and adoption of appropriate standing orders and financial regulations;
- Confirmation of arrangements for insurance cover in respect of all insured risks;
- Review of the council's and/or staff subscriptions to other bodies;
- Review of the council's complaints procedure;
- Review of the council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998;
- Review of the council's policy for dealing with the press/media;
- Determining the time and place of ordinary meetings of the full council up to and including the next annual meeting of full council.

085.16 **Review of notes/minutes from Annual Assembly and follow up on action required.**

086.16 **Consultation Papers or Events - to approve responses or agree attendees as appropriate.**

- i) Forest Design Plan consultation commences 11th April for 12 weeks closing 4th July.  
(link to [documents](#) circulated by SB on 17 June)

### 087.16 **Updates on:**

- i) Communications and the next step - letter successfully delivered.
- ii) Bramshaw Commons representative for New Forest Local Advisory Board (NFLAB) to

the National Trust – following her appointment to the position Kay Harrison to provide the meeting with a full description of what the post involves.

- 088.16 **Consideration of draft Information Leaflet (circulated with agenda) and next steps.**
- 089.16 **Identification of tasks for lengthsman and arranging a date.**
- 090.16 **Verge Restoration – identifying areas that need restoration and marking up Forestry Commission maps.**
- 091.16 **Consideration of report by Sally Day on results of the survey of Parish Clerks in Hampshire.**
- 092.16 **Consideration of report by Sally Day on the signage to Ocknell Camp Site.**
- 093.16 **Co-option.**
- 094.16 **Consideration of Items for meeting on 26 July 2016.**
- 095.16 **Confirmation of dates of future meetings.**  
26 July 2016; 23<sup>rd</sup> August 2016;



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17 June 2016

## **APPENDICES:**

- i) Planning
- ii) Financial

### **Appendix 1 - Planning**

#### **i) Planning applications for comment:**

##### **OFFICE BUILDING and TIMBER CLAD STORE**

BELL INN & BRAMSHAW GOLF CLUB, LYNDHURST ROAD, BROOK, LYNDHURST, SO43 7HE

Ref. No: 16/00367 (30 June 2016)

#### **ii) Planning decisions to note:**

##### **Roof alterations**

**POPES COTTAGE, LYNDHURST ROAD, BROOK, LYNDHURST, SO43 7HE**

Ref. No: 16/00214 –BPC Recommended permission be granted. Because of connection with member of the NPA it has been referred to the Development Control Committee.

##### **Roof alterations (Application for Listed Building Consent)**

**POPES COTTAGE, LYNDHURST ROAD, BROOK, LYNDHURST, SO43 7HE**

Ref. No: 16/00215 - BPC Recommended permission be granted. Because of connection with member of the NPA it has been referred to the Development Control Committee.

**Garage; shed**

STOCKS CROSS HOUSE, FURZLEY COMMON ROAD, BRAMSHAW, HAMPSHIRE, SO43 7JH  
Ref. No: 16/00260 – BPC recommended refusal of this application – whilst there is no objection to the applicant having a 3 bay garage and a shed, there are concerns over the bulk of the proposed building, in particular the height. It is also considered not to be incidental in the location. NPA not reached a decision at date of putting agenda together.

**Canopy; associated landscaping**

**BRAMSHAW VILLAGE HALL, ROW HILL, BRAMSHAW, LYNDHURST, SO43 7JE**

Ref. No: 16/00110 – Granted.

**Detached garage; extension to outbuilding**

**THE HOLLIES, BROOK HILL, BRAMSHAW, LYNDHURST, SO43 7JB**

Ref. No: 16/00278 – Granted.

**15/00939** HOME FARM BUNGALOW, BRAMSHAW, LYNDHURST, SO43 7JH.

Alterations and extensions to form new first floor. Granted.

iii) **Tree applications for comment:**

None at time of putting agenda together.

vi) **Tree application decisions.** –

**CONS/16/0425** ST PETERS CHURCH, LYNDHURST ROAD, WYCH GREEN, BRAMSHAW, LYNDHURST, SO43 7JE

Proposal: Prune 1 x Yew tree Fell 1 x Lawsons tree – no objection raised.

**CONS/16/0449**

LAND ADJOINING SEPTEMBER COTTAGE, CANTERTON LANE, BROOK, LYNDHURST, SO43 7HF

Proposal: Fell 2 oak trees – No objection raised.

**CONS/16/0389**

KINGS GARN COTTAGE, FRITHAM COURT, FRITHAM, LYNDHURST, SO43 7HH

Proposal: Fell 2 sycamores and 1 unidentified tree. NFNPA Tree team raised no objections to this work – they felt the removal of the trees will not have a detrimental impact on the character of the Conservation Area and the Authority could not justify further protection of the trees by Tree Preservation Order. .

v) **Enforcement as per N F NPA' s website on 17/06/2016 and as per list published–**

QU/16/0068 OAKLANDS, BROOK, LYNDHURST, SO43 7HD

Description: Unauthorised change of use - use of part of paddock/ agricultural land as garden; stationing of shepherds hut/caravan - Unauthorised development - erection of car port. Case Status: Further investigations are being carried out.

Priority: Standard.

**Appendix 2: - payments for authorisation:**

Jane Mullan (Clerk) June 2016 -	Salary + expenses	000771	£280.00
Came and Co	Annual insurance premium	000772	£320.16