



BRAMSHAW PARISH COUNCIL NEW FOREST HAMPSHIRE

MINUTES OF MEETING HELD ON TUESDAY 22nd SEPTEMBER 2015, AT BRAMSHAW VILLAGE HALL.

Members Present:

Denis Shaughnessy (DS) Chair
Ian Davis (ID)
Kay Harrison (KH)
David Johnston (JD)
Jenny Watts (JW)

Others:-

2 members of the public

Jane Mullan (Clerk)

110.15 **Apologies** – to agree any absences of councillors – Apologies were received from Cllr Sue Bennison, CC Cllr Edward Heron, DC Cllr Diane Andrews.

111.15 **Disclosures of interest.**

There were no disclosures of interest.

112.15 **Minutes** – to agree the minutes of 25th August 2015 as a true record.

It was agreed that Item 104.15 item 3 had been mis-recorded – the wording *No Decision was reached*, and *See (1) above added*. The minutes were then signed as a true record of the meeting held on 25 August 2015.

113.15 **Reports to be received**

- i) Councillors' reports including Bramshaw Village Hall Trust.
Jenny Watts – Advised that the installation of the defibrillator at the Village Hall was in hand – other than that nothing else to report.

David Johnston - Revisions to standing orders and other parish regulatory documents are in hand and he will forward them to the clerk when done. He is also preparing a report on pension position for clerk which will be available in the coming months.

Ian Davies – nothing to report.

Kay Harrison - raised concern over the overhanging branches along Morgans Vale and the drainage outside of Parsonage Farm – clerk to identify issues with Rob Millar of HCC.

Denis Shaughnessy - nothing to report.

Clerk's report – with the balance of money recently paid to Jim Donnelly for completing the refurbishment of the Nomansland telephone box (no internal finishes installed) he has repaired the Furzley box following the recent vandalism to it (firework set off inside breaking most of the glass/Perspex and damaging the shelves). Clerk to follow up with Redlynch as to their adoption of the box.

In response to the Parish Council's question – 'Does HALC have any standard advice about whether the Parish Council's minutes should include the names of individual parishioners who are either the source or the subject of allegations about planning infringements and the like.' HALC had commented as follows:

Of course your council must be aware of its obligations under Data Protection and, of course, the Freedom of Information Act.

I suggest you check what procedure your District Planning Authority follows with regard to the handling of planning infringements/enforcement matters that are reported to them and whether they are treated as confidential. Your Council can then consider whether this is an appropriate policy to adopt.

- 114.15 **Public Forum** An opportunity for the public to make known the council any issues of concern, or to make comment on items on the Agenda including Planning Applications.
No issues raised by the public.

115.15 **Planning – see Appendix 1 i) –v) for more details.**

i) **Planning applications for comment:**

[15/00629](#) THE GROOMS COTTAGE AT PENN COTTAGE, PENN COMMON ROAD, BRAMSHAW, LYNDHURST, SO43 7JL

Application for a Certificate of Lawful Development for Existing use of Building as ancillary accommodation. (25/09/2015).

Bramshaw Parish Council resolved to accept the decision reached by the National Park Authority's Officers under their delegated powers as they no evidence to support or disprove the Certificate of Lawful Development application

ii) **Planning decisions to note:**

[15/00604](#) PARSONAGE FARM, LYNDHURST ROAD, BRAMSHAW, LYNDHURST, SO43 7JF
Proposal: Ménage. Pending decision from NPA.

[15/00605](#) PARSONAGE FARM, LYNDHURST ROAD, BRAMSHAW, LYNDHURST, SO43 7JF
Proposal: Addition of roof to create infill barn. Pending decision from NPA.

iii) **Tree applications for comment:**

No new applications.

vi) **Tree application decisions.** –

No new decisions to note.

vi) **Enforcement as per NF NPA's website (17/07/2015) - Parish Enforcement**

- a) **EN/14/0213:** WICKSMOOR FARMHOUSE, PENN COMMON ROAD, BRAMSHAW, LYNDHURST, SO43 7JL
Description: Without planning permission the erection of a wooden playhouse structure
Case Status: Retrospective Application Refused. Priority: Enforcement notice appeal lodged.
- b) **QU/15/0144:** THE ROSARY GARAGE, BROOK HILL, BRAMSHAW, LYNDHURST, SO43 7JB
Description: Unauthorised Residential Use of Buildings
Case Status: Complaint Acknowledged Priority: Standard.
- c) **EN15/0179:** OAKLANDS, BROOK, LYNDHURST, SO43 7HD.
Description: Unauthorised change of use – Extension of garden into field.
Case Status: Complaint Acknowledged. Priority: Standard

116.15 **Finance and policy**

- i) Payments for authorisation – The council approved and authorised the following payment:

- ii) Jane Mullan (Clerk) September 2015 - 000747 £262.50.
Financial Report.
Receipts for year to date: £3111.32
Payments for year to date: £3407.59
Balance current a/c: £8737.58
Balance deposit a/c: £0.60
- iii) Grant applications from:
- a) DIS - have asked for a grant of the PC to support Bramshaw Residents with advice and casework including home visits.
The council felt before they could reach a decision they wanted clarification of how many people in Bramshaw had actually used the service – clerk to follow up.
- b) Bramshaw Trust – Application 1 –
To cover the capital cost of establishing wifi in the village hall - £115 plus VAT (£138.00)
The Council resolved to award a grant of £138.00.
- c) Bramshaw Trust – Application 2 –
To cover the cost of connecting up the box for the defibrillator on the wall of the village hall. £105.63.
The Council resolved to award a grant of £105.63.

117.15 Consideration of the following proposals in connection with road edge repairs – (brought forward from August 2015):

- 1) The PC should ask for the topic of road edge repairs to be put on the agenda at the next meeting of NFALC.
This item was discussed briefly at the August meeting but it was confirmed that Sue Bennison had indicated she would be attending the NFALC meeting, so would be in a position to bring this up.
- 2) The PC should write to Edward Heron asking him to assure us that the county's protocol for repairing road edges will not lead to road-widening by stealth, and will be put into effect promptly. As Edward Heron was at the August meeting, he explained the protocol of the County Council over repairing road edges to the meeting thus negating the need for the PC to write to him.
- 3) The PC should nominate an individual councillor to attend the next NFALC meeting to ask the other councils to support the position we have taken in our letter to Edward. See item 1 above.
- 4) The Clerk should email all local councils in NFALC ahead of the NFALC meeting, explaining the PC's position and asking them to support it at the meeting.
NFALC are aware of Bramshaw Parish Council's concern over this.

118.15 To appoint Parish Representatives (brought forward from August 2015):

The Councillors agreed as follows:

Jenny Watts – Bramshaw Village Hall Trust representative.

Sue Bennison supported by Ian Davies to manage the day to day planning cases in the parish, but if there is a need for a representative to attend Development Control, then the whole council be asked if someone else wishes to attend.

Full council to be involved in communications – see item 121.15.

In past years the Council has agreed specific responsibilities for Council functions and service on outside bodies; however this year the council resolved there was no need for a nominated person for the majority of these functions other than those listed above.

119.15 Consideration of reports on parking, litter and rubbish outside the Bentley Garage.

It was resolved that the clerk should write to the Bentley Garage/Harwoods highlighting the issues of contractors continued parking on the verges and resulting damage and the hazard of the litter that is being dropped.

120.15 Consideration of attendance at HALC's AGM on 10 October 2015 and appointment of delegate(s) to attend.

No one able to attend. Clerk to offer apologies on behalf of the council.

121.15 Consideration of Parish Objectives: -

It was agreed that the main parish objectives and order of priority are:

- Ensuring that there are safe paths for people to walk through the village
- Improving communications with parishioners
- Putting up a plaque for Aileen Cust
- Making sure the drainage network is effective
- Reducing litter
- Stopping 'road-widening by stealth' in the parish.

From the above list the following actions were agreed:

1. To work on 2 or 3 items only at present – these to be –
 - Plaque for Aileen Cust – short term..
 - Communications – ongoing.
 - Safe paths – long term
2. JW agreed to continue with being the lead on the plaque for Aileen Cust – several meetings coming up and will report back at next PC meeting.
3. The full council will be involved with improving communications with a view to a leaflet drop to all households advising them of the Bramshaw Telegraph and the website etc. JW to liaise with Clerk.
4. Safe paths – long term project – bring forward to next month's meeting.

With regards to reducing litter in the village, the council requested the clerk write to the Yandells and thank them for all their hardwork in their constant litter picking. Also to contact the Forest Commission Rangers and ask them to assist with clearing the litter, particularly along the B3079; contact Cll Diane Andrews and ask for her assistance again; and encourage more people to leave their rubbish on refuse day inside the gate to prevent the animals tearing the bags open.

122.15 Confirmation of date of next 3 Parish Council meeting.

27th October 2015; 24th November 2015; **MOVED** to 15th December 2015.

Meeting closed 9.25 pm

Signed:.....

Date: