



# Bramshaw Parish Council

## New Forest Hampshire

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### Minutes of the Ordinary Meeting of Bramshaw Parish Council held on Tuesday 22 October 2019 at 7:30pm in the Community Room of Bramshaw Village Hall

Present:-

Councillors: Sally Day – Chair (SD), Sue Bennison (SB), Martin Vann (MV), Graham Spiller (GS), Kay Harrison (KH), and Cllr Diane Andrews NFDC (DA).

Melanie Camilleri - Clerk (MC) and two members of the public

**111/19 Apologies for Absence:** Mark Medley (MM) and Jenny Watts (JW)

**112/19 Declarations of interest**

**113/19 Minutes**

The Minutes of the Parish Council meeting held on Tuesday 24 September 2019 were approved and signed, with the following changes:-

100/19 SD report: SB to speak to Water Company about water leak in Fritham

109/19: Only SB to attend Quadrant meeting

**114/19 Public Forum**

**115/19 PCSO Richard Williams** gave a talk on 'SafetyNet' system. This system shares information with the police (him) and partner agencies e.g. Forestry Commission. Example of use: PC identify a problem and raises it through the system. Key stakeholders take a joint approach to resolve. As this system builds-up a knowledge base, ability to network on similar problems experienced in other PCs, and how they approached resolution. One log-on per PC, and so one Councillor represents the whole PC. There will be a talk at Appletree Court in the NY providing more information.

After PCSO RW's talk, it was unanimously agreed that the PC wish to find out more about how this will work in practice (particularly delegation of decision-making process) and will send someone along to the talk in the NY. GS volunteered to attend. MC to write to PCSO RW and express the PCs interest in attending.

**116/19 Councillors' Reports**

Cllr Diane Andrews (NFDC)

- Anti-slavery event took place last Friday at the Portsmouth Guildhall. Four actors took on the role of telling their 'story'. Big success and the actors have been asked to take the event on tour. Modern day slavery is one of NFDC's key topics, with 144 cases of people 'saved' last year.
- NFALC event well attended with valuable topics discussed:-
  - Edges of roads throughout the NF are dangerously eroding and presenting a hazard. Currently there is an impasse between HCC, Natural England, and the Verderers as to how to remedy. NFALC will be taking the lead on bringing everyone together with the view to formulating a plan.
  - Boundary review out for consultation, with the view of reducing Councillors from 60 to 48, saving costs. Parishes will **not** change.
  - DA reported that she's taken on two new roles: 1) Health & Adult Social Care Scrutiny Panel (scrutinising spend in this area), and 2) Police & Crime Commissioner Scrutiny Panel (holding the Commissioner to account by asking questions)

SB: Attended Quadrant meeting, where the issue was raised of overnight stays in public car parks by camper vans.

KH: Raised jobs for Lengthsman (see 119/19)

GS: None

MV: PC paperwork in cupboard in Village Hall – sorting out/emptying cupboard needs to be finished. MV and SD to agree a date.

SD: None

**117/19**

### **Councillor's**

a) Allocation of responsibilities:

Footpaths: SD

Highways/Utilities: SB

Planning: SB

SafetyNet (& Police): GS

Lengthsman: KH and SD

Trust: MV

Consultation Panel: SB

NFALC/Quadrant meetings: SB will attend, as of course. If she can't attend, she will notify the PC with the view to someone else attending. Any one can attend in addition to SB at any time.

b) Dedicated emails: Format example [cllr.sallyday@outlook.com](mailto:cllr.sallyday@outlook.com) 'Surgery' at 7pm before the November meeting with laptops to create emails and links to mobile phones. Request MM attend to provide technical support

**118/19**

### **Planning**

#### **19/00686/FULL**

Site: Home Farm House, Bramshaw, Lyndhurst, SO43 7JH

Proposal: Single storey extensions; insertion of 2no. first floor windows

The Councillors discussed material considerations:-

- The proposed extension adds 17% to the habitable floor area (so within the 30%).
- The proposed extension would appear appropriate and sympathetic to the main house and the locality
- There doesn't appear to be any adverse impact on neighbours.

Four (out of the five) Councillors attending voted by a show of hands to recommend option 3 'PERMISSION' for the reasons listed above.

SB abstained due to her role on NFDC

Treeworks: for information only

**119/19**

### **Repairs and maintenance**

- a) Lengthsman jobs: Invoice approved for labour and materials for sign at The Green Dragon. New jobs: Drain clearance. KH and SD to liaise.
- b) Shop Car Park re-surfacing: quotes from Farwells shared by SB  
Subject of responsibility and liability to keep the car park in a good state of repair raised.  
SB to establish who MC needs to contact to get hold of a copy of the licence granting PC permission to use the car park section of land.  
SB to ask Farwells to produce a drawing of the repair work (with exact measurements) to accompany quote. Once produced, MC to write to Sean Marsh Forestry Commission to obtain written permission from Forestry Commission to carry out the work detailed in the Drawing/Quote description.
- c) Letter to HCC Traffic Management: approved and sent. MC to send a copy to the parishioner who raised this matter
- d) Letter to Forestry England regarding signage: approved and sent
- e) Forestry England Verge Restoration – update: Raised in the Bramshaw Telegraph. No feedback or updates from the community

- 120/19 Remembrance Sunday-** arrangements. JW agreed to represent the PC. Wreath still in use. MC to raise a cheque for £25 for British Legion to be signed at November meeting.
- 121/19 Speedwatch Equipment** – request from Hale Parish Council to borrow equipment. MC has raised with Copythorne and Minstead Clerks (who own 1/3<sup>rd</sup> of the device), as their Councillors will need to approve too. They are meeting 12/11 and 4/11 respectively. Insurance position established with Came and Co (Bramshaw’s insurers). To be added to the November Agenda when we will know decision (and confirmation of insurance position) of Copythorne and Minstead PCs. Councillor from Hale PC will attend then to answer any questions.
- 122/19 Broadband:** regretfully no prospect of getting broadband to Fritham as 97% target has been met and trenching option suggested by Greenco not an option on SSSI /Crown owned land
- 123/19 Website accessibility statement:** Statement produced by GS unanimously approved. MC to add to the website.
- 124/19 Finance & Cheques**
- S137 grant request Bramshaw (Romsey 4<sup>th</sup>) Scout Group: Unanimously approved £250. Cheque raised and signed
  - Approve payments and sign cheques

**Bank balances**

Current Account (as at 1 Oct 2019): £11,044.17

Payee	Detail	Amount £	Method
M Camilleri	Clerk Salary Oct	434.47	Standing Order
Victim Support	S137 grant	50.00	000848
Bramshaw (Romsey 4 <sup>th</sup> ) Scout Group	S137 grant	250.00	000849
Total debit		<b>£738.47</b>	

Receipts	Detail	Amount £	Deposit Ref.
New Forest	Precept – 2 <sup>nd</sup> instalment	3,625.00	
Total credit		<b>£3,625.00</b>	

- 125/19 "New Forest Books":** Details of book-loan service to be produced by MV and MC will add to the Nov edition of Bramshaw Telegraph
- 126/19 Correspondence/AOB**
- Communication from parishioner about Fountain Court - noise of a pump 24hrs, trees being cut down, and fires burning.  
The owners of Fountain Court have had to deal with a problem of an accumulation of silt in the lake. Permissions obtained from Natural England, HCC and The Environment Agency, they have also had discussion with Forestry England.  
  
Regarding the trees, branches that are overhanging the lake have been removed, plus those which experienced wind damage No requirement to submit a tree planning application.  
  
In conclusion, the Councillors don’t believe that any regulations have been broken.
  - Affordable and Community Led Housing (presentation given to NE Quadrant meeting): No action for Bramshaw PC
- 127/19 Date of next meeting**  
Agreed the next Bramshaw Parish Council meeting will be held on **Tuesday 26 November 2019 at 7:30pm** in the Community Room, Bramshaw Village Hall.

Being no further business, SD closed the meeting at 9:30pm.