



**BRAMSHAW PARISH COUNCIL
NEW FOREST, HAMPSHIRE**

**MINUTES OF THE EXTRAORDINARY MEETING HELD ON TUESDAY,
9TH JANUARY 2018 AT 6.30PM IN BRAMSHAW VILLAGE HALL**

Members Present:	Others:
Sally Day – Chairman (SD)	
Sue Bennison (SB)	
David Johnston (DJ)	
Clerk: Ian Milsom (IM)	

Action

1/18 Apologies for absence

Apologies were received and approved in respect of Cllrs Vann, Medley and Watts.

2/18 Declarations of interest

No declarations were made.

3/18 Public Forum

No members of the public were present

4/18 Finance, Policy & Administration

- i) To agree bank reconciliation
Agreed and signed by the Chair and RFO. A copy forms Appendix 1 to these minutes.

- ii) To receive and approve the draft (precept) budget for the financial year 2018/19
Following a detailed discussion of each item of proposed expenditure, it was proposed that a precept of £7,000 be set for the financial year 2018/19. **Resolved.**

Clerk

The agreed budget is attached as Appendix 2 to these minutes.

5/18 Date of next meeting and items for the agenda

The next meeting will take place on Tuesday, 23rd January 2018, commencing at the usual time of 7.30pm.

Signed:

Date:

Designation

BRAMSHAW PARISH COUNCIL**BANK RECONCILIATION (Copy)****At 5 December 2017**

Prepared by Ian Milsom (Clerk and responsible officer)

Approved by Council on 9 January 2018

Current Account balance per bank statement dated 5 December 2017	£12,748.60
Historic savings a/c balance	£ .60
	<u>Total</u> £12,749.20
Less unrepresented cheque 000802	£ 9.30

Net bank balances as at 5 December 2017 **£12,739.90**

Cash book balance as at 5 December 2017 **£12,739.90**

Signed

Date 9 January 2018

Signed

Date 9 January 20178

N.B. A further £1800 is committed in 2017/18 to staff salary & allowances and the expected end-of-year bank balance (31 March 2018) is £10,939.90. The balance b/fwd on 1/4/2017 was £9,994.68

Signed:

Date:

Designation

Appendix 2

Bramshaw Parish Council - Agreed Budget 2018-19

	Agreed Budget 2018-19 £	Agreed Budget 2017-18 £	Budget 2016-17 £
RECEIPTS			
Precept	7000	6750	6620
Bank Interest			
Other			
TOTAL BUDGET RECEIPTS	7000	6750	6620
PAYMENTS			
Net Salaries & Allowances	3740	4000	3400
PAYE (Heading was Pension contributions)	940	0	0
Home Allowances			
Clerk's Expenses	170	100	60
Administration	100	100	100
Chairman's Allowance	-	0	0
Repairs & Maintenance	450	450	450
Insurance	350	350	320
Grants & Donations:	750	750	750
Section 137 Payment	50	50	50
Training	400	400	200
Hall Hire	300	300	280
Audit Fees	160	155	160
Data Protection	250	0	
Subscriptions	450	500	350
Publications	0	0	0
Election costs	350	350	350
Mileage	100	150	150
Miscellaneous	0	0	0
VAT on payments	0	0	0
TOTAL BUDGET EXPENDITURE	8560	7655	6620
	-1560	-905	0

Precept 2018/19 = £7,000, an increase of 3.70%

£7,000 ÷ 346.50 equivalent Band D properties = £20.20 (£19.58 in 2017/18)

Signed:

Date:

Designation