



## Bramshaw Parish Council New Forest Hampshire

Parish Clerk  
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Dear Councillor,  
You are hereby summoned to attend the next meeting of  
**Bramshaw Parish Council**  
on  
**Tuesday 26 June 2018**  
to be held in  
**the Community Room of Bramshaw Village Hall**  
at  
**7:30pm**

The public and press are welcome to attend

### AGENDA

#### **OPEN FORUM**

1. Apologies for Absence: Melanie Camilleri (Clerk)
2. Declarations
  - i) Acceptance of Chair and Voice-chair – signed forms to be collected
  - ii) Declaration of Interests
3. Consider approval of Minutes of the Parish Council meeting held on Tuesday 22 May 2018.
  - i) Matters Arising from minutes
4. NFDC update: **Cllr Andrews**
5. Planning: **Led by DJ**

18/00386: Rose Cottage, Canterton Lane, Lyndhurst – single storey pitched roof side extension, new detached oak framed double carport, refurbish existing timber framed annexe building. Previous application 18/00050 withdrawn. Deadline 12 July

18/00425: Wheelwrights Cottage, Brook Green, Bramshaw – demolish and replace existing garage with office/games room over. Deadline 10 July

CONS/18/0536 (Treeworks): Garden Cottage, Fritham Court, Fritham - fell 1 x Cypress tree. Deadline 9 July

CONS/18/0504 (Treeworks): Warrens, Bramshaw – prune 1xGleditsia tree, fell 35x trees of mixed species. Deadline 17 July

6. Lengthsman scheme: **SD/KH**
  - i) Allocation of duties (carried over from May meeting)
  - ii) Cluster meeting 14 June at Wellow Parish Office attended by KH
7. Footpaths: Update by **SD**
8. Traffic Calming: **Led by DJ**
  - i) Response from Tobias on traffic management proposals
  - ii) Selection of gateway signs for approval
9. Telephone Box maintenance: **Led by DJ**
10. Litter Bins Nomansland: **SD**  
Email 18/6 by MC
11. Shop car park: **SD**  
Poor state of repair reported by member of public -how PC can support
12. Protect Hale Purlieu Movement - Visual Impact Assessment: **SD**  
Preliminary response for Josh Lavis, Chair of the Movement
13. Bramshaw Telegraph: **SD**  
Allocation of ownership
14. PC insurance: **SD**
  - i) Renewal
  - ii) Speedwatch equipment covered for full value with no impact to premium
15. Asset Register  
Speedwatch equipment and bench added
16. Subscription status of all bodies: **SD**  
ICO, HALC/NALC, NFDC: subscriptions are up to date.  
SLCC: subscription appears to have lapsed. MC to check and report back.
17. Internal audit: **SD**
  - i) Completion and submission of forms: Pages 5 and 6 require completion.  
Deadline for submission 2 July
  - ii) Findings and recommendations for PC consideration
18. Parish Clerk salary: **SD**
  - i) Cheque for signature – salary for May + June
  - ii) Standing Order to be set-up wef 1 August - letter to bank for signature
19. Finance and Cheques
  - i) Nat West – change of name and address form not actioned
  - ii) Nat West – set-up telephone and internet banking
  - iii) Nat West – Special Instruction to set-up MC with delegate access for telephone and internet banking
  - iv) Grants – request from Churchyard
  - v) Insurance renewal invoice
  - vi) Mel Camilleri – salary May + June

- vii) Do The Numbers – internal audit
  - viii) Receipt monies from Awbridge PC for photocopying Sept 2017 – March 2018
  - ix) Schedule of expenses/accounts
20. Correspondence
  21. Items for the next agenda
  22. Date of next meeting: If agreed, the date of the next Bramshaw Parish Council meeting will be held on **Tuesday 24 July 2018 at 7:30pm**