



BRAMSHAW PARISH COUNCIL

NEW FOREST HAMPSHIRE

24th May 2016

The Annual General Meeting of Bramshaw Parish Council is to be held at 7.00 pm in Bramshaw Community Room, before Parish Council meeting on 24th May 2016.

AGENDA:

- AGM 1.16 To elect a chair person.
- AGM 2.16 **Apologies** – to agree any absences of councillors
- AGM 3.16. To elect a Vice Chairperson.
- AGM 4.16 **Minutes** – to agree the minutes of Annual General Meeting in 2015.
- AGM 5.16. **Matters arising** from the previous minutes above.
- AGM 6.16. To review and confirm responsibilities of Parish Councillors:
- Bramshaw Village Hall Trust
 - New Forest Association of Local Councils (NFALC)
 - New Forest Consultative Panel
 - Police Liaison
 - Footpaths and rights of way.
 - Bramshaw Telegraph
 - Bramshaw Parish Council Website
 - Lengthsman
 - Planning
 - NE Quadrant.
- AGM 7.16 To review the following:
- Assets of the Parish Council.
 - Review and adoption of appropriate standing orders and financial regulations;
 - Review of inventory of assets.
 - Confirmation of arrangements for insurance cover in respect of all insured risks;
 - Review of the council's and/or staff subscriptions to other bodies;
 - Review of the council's complaints procedure;
 - Review of the council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998;
 - Review of the council's policy for dealing with the press/media; and
 - Determining the time and place of ordinary meetings of the full council up to and including the next annual meeting of full council.

Jane Mullan

Clerk

bramshawclerk@btinternet.com

023 80 81 1195

16 May 2016

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