

Explanation of variances – pro forma

Name of smaller authority: **BRAMSHAW PARISH COUNCIL**

County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all **Blue** highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the **green boxes** where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2020/21 £	2021/22 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	8,169	7,628				Explanation of % variance from PY opening balance not required - Balance brought forward does not agree, query this	
2 Precept or Rates and Levies	8,000	8,000	0	0.00%	NO		
3 Total Other Receipts	515	0	-515	100.00%	YES		2020/21: NFDC Grant for Cv19
4 Staff Costs	5,339	6,890	1,551	29.05%	YES		2021/22: Performance related pay rise awarded to Clerk/RFO. Plus NJC pay scales review wef 01 April 2021 (backdated pay rise)
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	3,528	2,565	-963	27.30%	YES		2020/21: Noticeboard specialist repair £1,670 2021/22: Defib pads £373
7 Balances Carried Forward	7,817	6,173			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	7,628	6,173				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments a	6,630	6,281	-349	5.26%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

BOX 10 VARIANCE EXPLANATION NOT REQUIRED IF CHANGE CAN BE EXPLAINED BY BOX 5 (CAPITAL PLUS INTEREST PAYMENT)