



BRAMSHAW PARISH COUNCIL NEW FOREST HAMPSHIRE DRAFT

MINUTES OF MEETING HELD ON TUESDAY 25th FEBRUARY 2014 AT BRAMSHAW VILLAGE HALL.

Members Present:

Denis Shaughnessy (Chair)
Sue Bennison (SB) (Vice Chair)
Nigel Challis (NCh)
Ian Davies (ID)
Kay Harrison (KH)

Others:-

Jenny Watts
Cllr Diane Andrews
Sally Arnold (NE Quadrant NPA Rep)

Jane Mullan (Clerk)

2 members of the public.

015.14 **Apologies** – Apologies were received from Jenny Watts and Cllr Diane Andrews and Sally Arnold .

016.14 **Disclosures of interest.**

No disclosures.

017.14 **Minutes** – to agree the minutes of 28th January 2014 meeting as a true record.

With a minor amendment pointed out by the clerk (Jim Donnelly's cheque number should read 000685 for £250); the council agreed the minutes were a true record of the meeting held on 28th January 2013.

018.14 **Matters arising** from the minutes of 28th January, ongoing actions to report not otherwise on the Agenda. Correspondence has been received back from Julian Lewis MP re: proposed changes to planning changes to allow farm buildings be converted to residential accommodation with prior approval sought – he supports Bramshaw PC in their view.
Copythorne, Netley Marsh and Wellow Parish Councils all feel that the use of commercial fireworks is something to be dealt with by the police – clerk to still contact the Equine Forum and see if it can be discussed further there.
Bramshaw phone box successfully opened as a Book Exchange on 2 Feb with South Today being in attendance -

019.14 **Reports to be received**

- i) Cllr Edward Heron confirmed that the Hampshire County Council element of the Council Tax has kept at the same level for the fifth year in a row.
After all the rain and the resulting flooding many pot holes have appeared in the County's roads – all potholes that are reported are being prioritized with obviously only those that are really dangerous being undertaken at present. Edward advised that teams of workmen are targeting specific areas at one time so the earlier a problem is reported, the more likely it is to be sorted out –
A dangerous pothole is regarded as one that is in the running line of the vehicle, and is obscured by lying water – these should be reported by phone ASAP – number 01329 225393, otherwise report them via the online system - forms [here](#).
Edward was made aware of problems at Cass Corner (road issues) and Vice Lane (trees in tractor).

Bramshaw's proposed traffic calming scheme has made it onto the reserve scheme of highway works – this means that we will need to canvass strongly with HCC to be awarded money from their limited budget for minor highway works. But next stage will be design

works carried out in house by HCC – SB to clarify wording on list as it refers to ‘pinch points’ rather than road narrowing.

ii) Councillors:

Sue Bennison advised that she had by accident met up with Rob Millar of HCC that morning and they had investigated Cass Corner further – it is now unfortunately in need of ‘major’ works as all the ‘minor’ works undertaken had been very short term fixes rather than long term solutions; however as it is obviously unsafe and dangerous at present, a short term fix would be acceptable.

Sue had also attended meetings on S106 v CIL Developers Contributions and Householder Waste Recycling Centre Service Provision Review – separate report attached to the minutes.

020.14 **Public Forum** An opportunity for the public to make known the council any issues of concern, or to make comment on items on the Agenda including Planning Applications.

Roger Hampton commented on the benefits the digging of the ditch by the Forestry Commission close to the cattle grid, and on Brook Green (carried out by Hampshire County Council) had been in all the recent bad weather – he hoped to be in a position to clear the ditch outside his house in the near future.

No other comments brought forward.

021.14 **Planning Applications –**

i) **Planning applications for comment:**

14/00073: Fuzley Lane Farm, Furzley Lane, Furzley, Bramshaw, SO43 7JJ.

Front port alteration; roof alteration to include dormer window; side porch. The council resolved to recommend permission be granted for this work as they felt it improved the appearance of the property.

14/00093: Penn Cottage, Penn Common, SO43 7AL.

Retractable pool cover. The Council resolved to accept the decision reached by the National Park Authority's Officers under their delegated powers.

ii) **Planning decisions to note:**

14/00001: Bramshaw Post Office And Stores, Brook Hill, Bramshaw, Lyndhurst, SO43 7JB.

Application for a Certificate of Lawful Development for Existing use of building as Post Office and Stores and two self contained units of accommodation. (Not decided by 17/02/2014)

14/00005: Youngs Orchard, Brook Green, Bramshaw, Lyndhurst, SO43 7JB

Roof alterations to create additional first floor accommodation; single storey and two storey extensions; porch; external alterations. Granted (at development control, but are owner happy to ‘crop roof’ as suggested by Parish Council).

13/99096: Well Cottage, Canterton Manor, Lyndhurst Road, Brook, Lyndhurst, SO43 7HE.

Single storey extensions; roof alterations; chimney; 4 dormer windows (removal of existing dormer); 3 rooflights; external alterations. (Not decided by 17/02/2014)

13/99098: Nuthatch, Brook Hill, Bramshaw, Lyndhurst, SO43 7JB

Detached outbuilding – Permission granted.

12/97657: Cove Copse Farm, Penn Common Road, Bramshaw, SO43 7JN

Proposal: New commoners dwelling; associated buildings; access. – waiting for NPA decision.

iii) **Tree applications for comment:**

Cons/14/0173: Paddock Cottage, Penn Marsh, SO43 7JN

Willow - Pollard down to a height of 7 metres – the council has no comment to make on this application.

Cons/14/0118: Bells Cottage, Wych Green, Bramshaw, SO43 7JF

Remove a number of Leyland Cypress trees (a section of overgrown Leyland Cypress hedge) and replant with native species. Reduce the height of the remainder of the Cypresses to restore hedge management -the council has no comment to make on this application.

iv) **Tree application decisions to note:**

None to note.

v) **Enforcement as per NF NPA's website (22/01/2014) - [Parish Enforcement](#) – For information purpose only – not discussed at the meeting.**

a) **Hungerford Farm, Penn, SO43 7JN**

Unauthorised change of use – use of barn/outbuilding as habitable accommodation.
Complaint acknowledged.

b) **Dazel Meadow Farm**, Dazel Corner, Bramshaw, Lyndhurst, SO43 7JN

Description: The following condition of planning permission APP/B9506/C2080267 has not been complied with: i) The mobile home hereby permitted shall be removed and the land restored to a condition suitable for agriculture on or before the expiry period of three years from the date of this decision. Awaiting compliance with enforcement notice.

b) **Bramble Hill Hotel.**

Unauthorised change of use of parts of hotel to separate units of accommodation.
Enforcement notice issued

022.14 Finance and Policy

i) Payments for authorisation –

The Council authorised the following payments:

a)	NomanslandPreSchool (Chairmans Allowance)	000686	£ 10.00
b)	New Forest Citizen's Advice Bureau (grant)	000687	£ 50.00
c)	Jane Mullan Salary Feb 2014	000688	£257.50
d)	Sue Bennison (mileage)	000689	£ 36.45

ii) Financial Report.

Income : £5891.32
Expenditure: £ 4887.99
Balance: £11103.44

iii) Bramshaw Trust Grant Application – no formal request made yet – NC advised that they are awaiting a second quotation.

iv) Annual review of Council Policies – clerk advised of changes to Standing Orders – several hard copies distributed; email copies to be issued to remainder.

General review of other policies - carried forward to next meeting.

023.14 Co-option of council member.

It was proposed by Denis Shaughnessy that David Johnston be co-opted onto Council – David agreed.
Clerk to issue relevant documentation for him to complete and sign.

024.14 Telephone boxes: PC to decide on the following:

- a) Adoption of Nomansland telephone box – The council resolved to adopt this box – clerk to follow up.
- b) Order of refurbishment of remaining boxes – The council resolved that the order should be Fritham, Fuzley and Nomansland – clerk to let Daniel Stickland know.

Ideas of installing a defibrillator in the Nomansland box had been put forward by Mrs Nik Bishop (NB) – Clerk to look into this further and discuss with NB – possible item for Annual Assembly.

025.14 Parish Lengthsman Scheme – Hampshire County Council are offering a £1000 to each parish that signs up to the scheme plus 10% admin charge. Copythorne as agreed to be the lead parish for the cluster of parishes, Bramshaw, Copythorne, Netley Marsh and Wellow. Advert to be placed with a view to having the scheme up and running as close to April as possible. Tasks that can be undertaken include minor ditch clearance, sign cleaning, painting of parapets, litter picking, etc etc. The Council resolved to join the scheme and it was also agreed that Nigel Challis would be the lead Councillor in this respect and would draw up lists of work required and liaise with Copythorne in the future, once the scheme has been set up.

026.14 How Bramshaw Looks – Road Signs - Ian Davies brought to the meeting a number of print outs of samples of companies that produce cheaper signs than the company suggested by Hampshire County Council. Both Ian and Sue talked about the possibility of needing 5 signs to replace the current signs at the entrance to the Brook and Bramshaw – this may run into difficulty with HCC as the speed limit sign is part of the village name sign. The council resolved to order 1 Bramshaw sign at £200 for to eventually be located near the end of Vice Lane on Furzley Road (where previous sign fell over and got lost). Permissions to be sought/council powers to be confirmed.

027.14 NALC Policy Consultation PC01-14 Local Audit and Accountability Act (Feb14). The main points of the act affecting parish councils are:

- i) External audit arrangements for the future.
- ii) Statutory transparency code applying to local councils to publish certain financial information.
- iii) A statutory code on local authority publicity which will relate to local council newsletters and other publicity.
- iv) Filming and use of social media at council meetings will be permitted.
- v) New regulations will be introduced covering parish polls.

The council resolved to respond that they had no strong feelings on the proposals.

Standing orders suspended.

028.14 **Hampshire County Council – Paths to Partnership** – The council agreed for Sue Bennison to attend with a view to seeing if she can find out how as a parish council we could secure a small grant to assist with the refurbishment of the footway in front of Youngs Orchard up towards the village shop.

029.14 **Annual Assembly** – Agree location, date and programme for 2014 Annual Assembly.
The Council agreed that the Assembly was due to be held in Fritham this year, and that if Valetta Barn was available, this would be a suitable venue. Date - Wednesday 21st May 2014 at 7.30 pm – a Discussion on issues that have arisen as a result of the winter weather. DS to write fliers, clerk to follow up on location etc.

030.14 **Consideration of items for next meeting.**
National Trust and lack of action on items promised to be done.
Signs and ditches.
Review of Standing Orders

014.14 **Date of next meeting.**
25th March 2014.

Meeting closed 9.50 pm.

Signed:.....

Date:.....