BRAMSHAW PARISH COUNCIL
NEW FOREST, HAMPSHIRE

MINUTES OF THE MEETING HELD ON TUESDAY, 23rd JANUARY 2018 AT BRAMSHAW VILLAGE HALL.

Members Present:
Sally Day – Chairman (**SD**)
Martin Vann - Vice Chairman (**MV**)
Mark Medley (**MM**)
Sue Bennison (**SB**)
Kay Harrison (**KH**)
David Johnston (**DJ**)

Others:
NFDC Diane Andrews (**DA**)
1 Member of the public

Clerk: Ian Milsom (**IM**)

Action

6/18 **Apologies for absence**
Cllr Jenny Watts (**JW**), HCC Cllr Edward Heron

7/18 **Declarations of interest**
No declarations were made.

8/18 **Minutes**
It was proposed that the minutes of the parish council meeting held on 28th November 2017 and the extraordinary meeting held on 9th January 2018, be accepted as accurate records of the business conducted. **Resolved.**

Minutes of the meeting held on 28th November 2017 - update on items not on the agenda or in councillor reports

- Booking of Valetta Barn for Annual Parish Assembly on 16th May 2018
  SD confirmed that the booking has been diarised by the venue.
- NFNPA Historic Routes & Pathways Project
  SD advised that contact is still to be made with the project worker
- Furzley telephone box
  JW advised Members by email that repairs have been satisfactorily completed.

Clerk

It was agreed that the clerk will write to Mr Nigel Challis to thank him for carrying out this repair, which he did voluntarily on a materials-only basis. **Resolved.**

- Dragon's teeth at Brook Bushes
  SD advised that she had Emailed Sandy Shaw again and awaits a further response.
- Royal Oak Notice Board
  SD advised that the door has been re-hung

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- Future payments to HMRC
  The clerk advised that postal payments may still be made.
- 'Connect to Support Hampshire', an online information and advice guide
  The clerk advised that details have now been posted on the Council website

9/18 Reports to be received

i) NFDC Cllr Diane Andrews

1. The Crime and Disorder Act 1998 requires the District Council to have a crime and disorder committee whose functions are to review decisions made or acts taken by "responsible authorities". The Crime and Disorder committee is known as Safer New Forest Strategy and Delivery group.

I chaired this group with the responsible Authorities attending which are: -

NFDC
Hampshire County Council
Probation Services
Police
Fire and Rescue
Clinical Commissioning Group

They are assisted by other partners as and when required. E.g. Adult Services.

The committee prepare an annual strategy to target areas of crime that are felt to be important in the local area. This is in addition to the usual day to day work carried out by the Authorities.

Four areas have been identified Children at Risk, Modern Slavery & Human Trafficking, Drug Related Harm and Domestic Abuse.

2. The decision to allow Speed Watch to monitor roads in a 40mph area has still not been made. At the moment they are still restricted to 30mph. This is for the safety of the volunteers.

A new speed "gun" will be available in the near future and it is being calibrated at this time. I understand it is for use by Speed Watch.

ii) Bramshaw Parish Councillor reports

SD - Has reported footpath 4, Harley Lane to Ryan's farm, and footpath 3. Has received confirmation that footpath 4 has been cleared.
SB asked if the council has a map of the footpaths in the parish. **SD** confirmed that the Council did hold relevant parts of the Hampshire County Council definitive map. However, as footpaths lead, **SD** prefers to refer to the ordnance survey map, which is clearer and easier to read.

SD drew Members' attention to the New Forest National Park Submission Draft Local Plan 2016 – 2036 consultation which runs from Wednesday 17 January to 5pm on Wednesday 28 February 2018. This will be placed

on the agenda for the meeting of Council on 27 February to discuss whether a response from full council is required. Given that the consultation closing date is on the day following the February meeting (28th February), Members may wish to acquaint themselves with any relevant issues prior to the February meeting. Members may, of course, respond as private individuals. **Clerk**

MV – updated **on** Fritham broadband. No meaningful feedback from British Telecom (BT), who need to make their position clear. To try and establish BT's position, the Fritham Broadband Group (FBG) has produced a draft letter addressed to BT's chief executive, a copy of which **MV** circulated to Members.

Following discussion, it was proposed that a letter, incorporating the text from the FBG draft, be sent by the parish council to the chief executive of BT, with a copy to Dr Julian Lewis MP. **Resolved.**

MM – Nothing to report **Clerk**

MM – Nothing to report

SB - Highlighted informative recycling literature produced by New Forest District Council. During discussion, it became clear that Members had not previously seen this literature or received from NFDC as a householder. **SB** will approach NFDC and request copies. Place on agenda for February 2018 meeting.

KH – Nothing to report **Clerk**

10/18 Public Forum

An opportunity for the public to make known to the council any issues of concern, or to make comment on items on the Agenda, including Planning Applications.

The member of the public present:

- expressed the view that the reference to 'Brook Bushes' (item 8/18) is incorrect, and that the location of the dragon's teeth is 'Brook Field**'.** Noted.
- Advised of broadband marketing literature received from BT. Noted.
- Requested information about:
    a. Pound Bottom Tip – noted for future action **Clerk**
    b. Bramshaw Garage planning application. Council advised parishioner that this has been withdrawn.
    c. Highlighted Swedish approach to traffic calming by painting 3-D images on roads. Noted – pass to highways authority. **Clerk**

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11/18 Planning

i) To consider planning applications notified to the Council. See Appendix 1 for more details. **Clerk**

17/01040 BLENMANS HOUSE, FURZLEY COMMON ROAD, BRAMSHAW, LYNDHURST, SO43 7JH

17/01041 BLENMANS HOUSE, FURZLEY COMMON ROAD, BRAMSHAW, LYNDHURST, SO43 7JH

It was proposed that Council's response to both the above applications be:

1. We recommend PERMISSION, for the reasons listed below, but would accept the decision reached by the National Park Authority's Officers under their delegated powers.

REASONS FOR RECOMMENDATIONS OR COMMENTS / SUGGESTED CONDITIONS

The Parish Council supports this application on the grounds that it is modest, proportionate and harmless.

ii) Request for Article 4 Direction – The clerk update on an exchange of correspondence with NFNPA Planning Department. Response still awaited. It was agreed that the clerk will call up again and, if no response, speak to **DJ.**

iii) Signage at the Bell Inn, Brook – The clerk circulated copies of a written response received from NFNPA Planning Department. This was to the effect that the signs were in fact the same size and in the same location and therefore no planning permission would have been required for the replacement signs and as such there has been no breach of planning control.

Following discussion, it was proposed that Council take no further action. **Resolved.**

12/18 General Data Protection Regulation (GDPR)

i) To receive information on likely impact on the Parish Council
The clerk circulated copies of a briefing paper and information received from SLCC.

ii) To decide upon any appropriate proactive measures
It was proposed that a decision be left to a future meeting, when further information may be available. **Resolved.**

Clerk to place on the agenda for the February 2018 meeting and seek to establish if Council needs to appoint a Data Protection Officer. **Clerk**

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13/18 Finance, Policy & Administration

i) To approve cheque payments – See Appendix 2 for details of payments approved.

ii) To review the Risk Management Schedule
The clerk had previously made the risk assessment schedule available on the Council website and circulated paper copies at the meeting.
It was proposed that as the Risk Management Schedule continues to adequately identify and make provision for known risks, that it be approved without amendment or addition. **Resolved.**

14/18 Traffic Calming

To receive update, if any, and to decide if any immediate action required.

No further update was available. Place on February 2018 agenda.

15/18 Litter Bins at Nomansland

To discuss Forestry Commission response to their replacement and consider any further action.

Following discussion, it was proposed that the clerk go back to the Forestry Commission to dispute the contention that the bins are the Council's responsibility, and to ask for sight of any documentary evidence that the Forestry Commission holds to the contrary. **Resolved.** **Clerk**

16/18 Memorial Service for Honorary Alderman Ken Thornber 2 March 2018

Clerk to respond that parish council unable to send a representative. **Clerk**

17/18 Date of next meeting and items for the agenda

The next meeting will be held on Tuesday, 27th February in the Community Room, Village Hall, commencing at 7.30pm.

- New Forest National Park Submission Draft Local Plan 2016 – 2036 consultation
- NFDC household recycling literature
- General Data Protection Regulation (GDPR)

The meeting closed at 8.43.

18/18 Closed session

To discuss staff terms and conditions of employment.

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APPENDIX 1

CURRENT APPLICATIONS

Ref. No: 17/01040
BLENMANS HOUSE, FURZLEY COMMON ROAD, BRAMSHAW, LYNDHURST, SO43 7JH
Proposal: Replacement rooflight; alterations to gable window
Validated: Fri 08 Dec 2017
Status: Registered

Ref. No: 17/01041
BLENMANS HOUSE, FURZLEY COMMON ROAD, BRAMSHAW, LYNDHURST, SO43 7JH
Proposal: Replacement rooflight; alterations to gable window; internal alterations (Application for Listed Building Consent)
Validated: Fri 08 Dec 2017
Status: Registered

PREVIOUS APPLICATIONS
1 STABLE COTTAGES, BROOK HILL, BRAMSHAW, LYNDHURST, SO43 7JB
Application for a Certificate of Lawful Development for a proposed outbuilding
Status: Decided
Decision: Permitted Development
Decision Issued Date: Wed 10 Jan 2018

Reference: 17/00826
Application Validated: Tue 03 Oct 2017
Address: STOCKS CROSS HOUSE, FURZLEY COMMON ROAD, BRAMSHAW, LYNDHURST, SO43 7JH
Proposal: Creation of access (close up existing); cattle grid
Status: Decided
Decision: Refuse
Decision Issued Date: Tue 19 Dec 2017

Reference: 17/01018
Address: BELL INN & BRAMSHAW GOLF CLUB, LYNDHURST ROAD, BROOK, LYNDHURST, SO43 7HE
Proposal: Application to vary Condition 2 of planning permission reference 16/00367 to allow an amendment to the building position
Application Validated: Wed 29 Nov 2017
Status: Awaiting decision

Reference: 17/00889
Address: BELL INN & BRAMSHAW GOLF CLUB, LYNDHURST ROAD, BROOK, LYNDHURST, SO43 7HE
Proposal: Office building; timber clad store (Application for Non-Material Amendment to planning permission 16/00367)
Application Validated: Wed 15 Nov 2017
Status: Decided
Decision: Withdrawn
Decision Issued Date: Tue 28 Nov 2017

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APPENDIX 2

Cheque Payments

Cheque	Payee	Details	Amount
000812	HMRC	PAYE 12/11/17-31/12/17	£128.20
000813	I. Milsom	Salary 12/11/17 – 31/12/17	£512.26
000814	N Challis	Refund of cost of materials to repair Furzely telephone box	£52.50

Signed:
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Designation