



BRAMSHAW PARISH COUNCIL NEW FOREST HAMPSHIRE

ANNUAL PARISH COUNCIL MEETING TUESDAY 22nd MAY 2017

TO ALL PARISH COUNCILLORS

You are summonsed to attend the annual meeting of Bramshaw Parish Council to be held in the Community Room of Bramshaw Village Hall on Tuesday 22nd May 2017 at 7.00 pm.

AGENDA

- 61/18 To receive and accept apologies from those Members absent from the meeting
- 62/18 To elect a Chairman.
- 63/18 To elect a Vice Chairman.
- 64/18 Disclosures of interest.
- 65/18 Minutes
- i. To agree the minutes of the parish council meeting held on 24 April 2018 as a true record.
 - ii. Updates on matters not included in the agenda
- 66/18 To appoint parish representatives for the following:
- Bramshaw Village Hall Trust
 - New Forest Association of Local Councils (NFALC)
 - New Forest Consultative Panel
 - Police Liaison
 - Footpaths and rights of way
 - Defibrillator - regular checking of battery light and pad replacement
 - Bramshaw Telegraph
 - Bramshaw Parish Council Website
 - Lengthsman
 - Planning
 - NE Quadrant
 - Highways
 - Utilities.
- 67/18 To review the following:
- Assets of the Parish Council
 - Review and adoption of appropriate standing orders and financial regulations

- Confirmation of arrangements for insurance cover in respect of all insured risks
- Review of the council's and/or staff subscriptions to other bodies;
- Review of the council's complaints procedure
- Review of the council's procedures for handling requests made under the Freedom of Information Act 2000 and GDPR
- Review of the council's policy for dealing with the press/media

68/18 Reports

- i) NFDC Cllr Diane Andrews
- iii) Councillors' reports.

69/18 Public Forum An opportunity for the public to make known to the council any issues of concern, or to make comment on items on the agenda including planning applications.

70/18 Planning

No applications have been notified.

71/18 Finance

- i) Payments for authorisation. See Appendix 1 for details
- ii) Financial Report to 31 March 2018
- iii) Completion of Certificate of Exemption from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015.

72/18 Review of notes/minutes from the Annual Parish Assembly and follow up on action required.

73/18 Review of internal audit and actions required.

74/18 Date of next meeting and items for agenda
The next meeting will be held on 26 June 2018

Appendix 1

Payments for authorisation:

Ian Milsom	Outstanding pay and expenses	£257.14
Awbridge Parish Council	Photocopying	£24.43